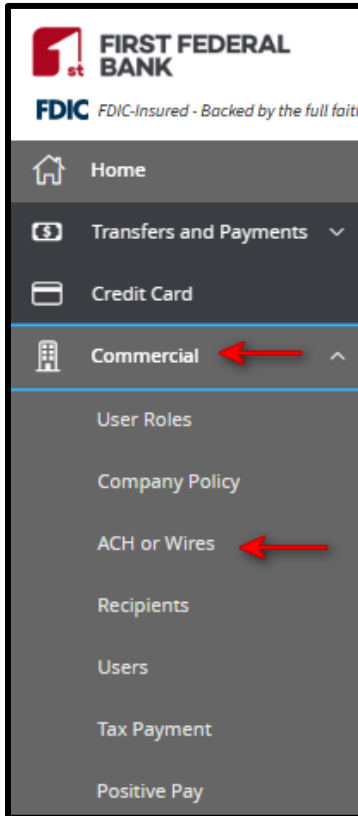
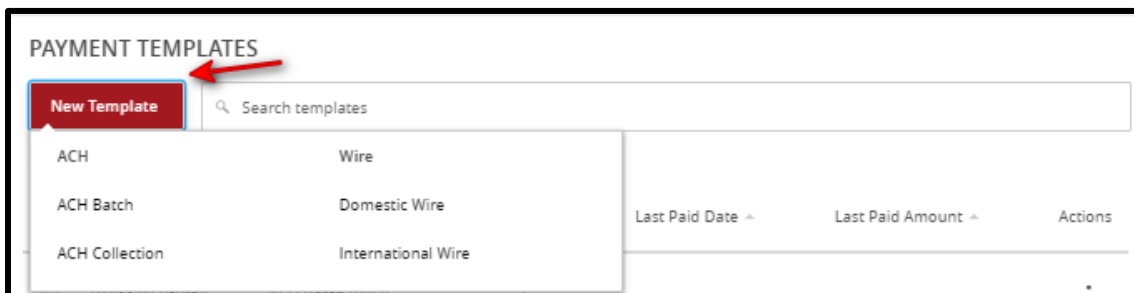


# How to Create a Template

1. Click **Commercial**, then select **ACH or Wires**.



2. Click **New Template**, then select the type of template you want to create.  
(ACH Batch, Collection, Domestic Wire, International Wire)



3. Complete the required fields for the selected template, then click **Save**.  
*The fields will vary based on the template type selected.*

